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# HeartWork

organizing

Organize ~ Decorate ~ Stage  
Time & Tech Tips

September 2011

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## **Events & Info**

This month's tech series is ongoing at my blog. Click to read about these topics:

- Going paperless
- Backing up your computer
- monthly e-Calendars
- e-Readers
- How To Save Passwords
- Keeping awesome notes and lists using Evernote
- iPad pros and cons
- Photo management & storage
- Saving kid's artwork
- Cord management

September 27, 7:30 pm- Paper Organizing Training for Interfaith Hospitality Network Main Line (invitation only)

October 5, 7-9 pm- [Clear Path Strategies Clutter Support Group](#) for better time

Dear John,

You know that organizing isn't really about being organized, right? Any more than technology is about bit and bytes. We learn about these tools, tips and strategies so we have more time for thing that matter:

- protecting family baby pictures
- carrying on mom's love of knitting
- staying in touch with friends, old and new
- curling up with a well-deserved good book
- family time at the beach, amusement park or ski slope

That's why I took on this tech series this month on my blog. I am aiming to help with some things that you ask me about all the time, and hopefully learn something new from you as well.



Unfortunately, tech month blew up my computer. Things

management. This is an economical way to receive ongoing support and develop new skills to manage your calendar instead of allowing it to manage you. Runs Wednesdays through Nov 2. [Register now](#).

October 9- Book Signing at the Chester County Library, 1:30-4:30 PM. Copies of The Pregnant Entrepreneur will be available. Adjacent to the Exton Mall, Exton, PA.

October 19, 7-9 pm- Clutter Control program at Paoli United Methodist Church. Visitors welcome. Free.

See [my website](#) for updated times and places. Want a presentation closer to you? Please call me about how we can make that happen.



### Recent Blog Posts

- Consign or Donate- The Economics of Purging

- How to Update a Roller Shade with Paint

More articles in the tech section above

-

### Password Keeper

Tired of sticky notes and lost passwords? Order your [2-pack of password keepers](#) here.

are better now, but for a stretch of about two weeks, I was either unplugged or clawing my way out from the disorganization that happened while my new computer was in triage.

I did this all for you, dear friend.

No pressure. I'm just saying it makes me happy to hear if these posts help you in some small way.

There are several ways you can get the goods:

1. Surf over to [HeartWorkOrg.Wordpress.com](#) now and occaissionally to read new posts.
2. While you are there, sign up to get new blog posts delivered straight to your mailbox in the future.
3. LIKE my NEW Facebook page at [www.Facebook.com/HeartWorkOrganizing](#).
4. You could follow me on Twitter @DarlaDeMorrow but I've gotta be honest and say I don't hang out there much, and you'll be lucky to get the info there.

My new computer and I hope we meet up with you soon. And please [remember to register](#) today for the upcoming time management series. We still have a seat for you.

Sincerely,

Darla DeMorrow, CPO® , owner

## Time Management & Organizing

...or Why You'll Be Glad You Came to Clutter Support Group Starting on October 5

When you say clutter, you are probably usually thinking about stuff.

Have you ever thought about the clutter in your calendar?





Order now

### Did You Know?

#### **Community Shredding Event**

**Sat., Oct. 1, 9AM to Noon**  
**\$10 per box or two bags**  
The Friends of Easttown Library will sponsor a Community Shredding Event in the Easttown Library parking lot. Dispose of your personal documents safely and securely while benefiting the library. Benefits Easttown Library. [www.easttownlibrary.org](http://www.easttownlibrary.org)

"Let us be grateful to people who make us happy; they are the charming gardeners who make our souls blossom." -Marcel Proust

"The trouble with quotes on the internet is you can never tell if they are authentic." - Abraham Lincoln

[Join Our Mailing List!](#)

The next clutter support group starting OCTOBER 5. The Clear Path Strategies clutter support group is a multi-week approach to helping you build new skills and get things done. This session we'll focus on:

- How to know what to do next...anytime
- Time management strategies even unmanageable people can use
- How to define and complete a project

By working on a project of your choice, you'll get something big done, such as:

- Organizing schedules among family members or starting a fitness routine
- Starting a major project, like writing a book or organizing a room
- Making time for holiday entertaining, or anything else you choose!

Past participants report that they accomplish more in just a couple of hours each week than they have been able to accomplish all year. Small groups ensure individualized support.

#### **Well Said from Past Participants...**

- I wish I had taken this class 30 years ago!
- This is probably the most significant accomplishment I've had in the last few years.
- I have a way to begin what I have been worrying over and delaying for a few years.

I designed the Clear Path Strategies clutter support group about two years ago to make organizing affordable to everyone, and it has become one of my favorite parts of the business because I've seen such great results.

[Register for the Clutter Support Group](#) soon because the classes do fill up. We have a great group already, and there are just a couple of seats still available.

### **About HeartWork Organizing**

Our mission is to help you find peace and purpose.  
856-905-3202 (preferred) or 610-688-8595

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